

Cranberry Estates Subdivision Association Annual Meeting  
April 18, 2017 @ 7 PM  
Oak Valley MS, LGI Room

**Attendees:** Board members: Elizabeth Goch, Joyce Sackleh, Steve Apking, Ron Kirsch, and Sharon Barksdale, At-Large member David Wynn as well as **13** homeowners attended in person and **37** by proxy for a total of **50** homeowners. This constituted about **34.2** % of the homeowners. Elizabeth Goch called the meeting to order at 7:02 PM. 25 attendees & 37 proxies.  
We have a quorum as required per our by laws.

### **President's Report: Elizabeth Goch**

• **Welcome** – Liz made Introductions: Liz Goch - Pres, Joyce Sackleh – VP/Treasurer, Steve Apking – Secretary, Ron Kirsch - trustee, Sharon Barksdale – trustee, David Winn – at large member.

• **Thank you to neighborhood volunteers:**

Steve Apking – for repairing and maintaining our entrance lighting, replacing sprinkler heads & reducing zones at Buell entrance.

Marisa Vitali – for manning our annual meeting sign-in's table

Angolo Vitali & Joe Arbour– for our entrance trash pickup

Joyce Spletzer – for preparing and delivering the new homeowner/s welcome baskets

Emilie Mecklenborg & Tanja Kydd – part of the communication team that helped create our neighborhood Facebook site

Lucy Sailor – for organizing the neighborhood garage sale

Kerri Loney, Joyce Spletzer, Lucy Sailor and their helpers, Laura Contreas, Paolo, Megan, Madison, Steve and Sue Apking, Chris Fyffe, Joan Bridge, Mike Loney and to all others who helped to make this event a success.

• **Landscaping and Snow Removal services**

Because of issue with Your Way (YW), RFQ's (Request for Quotes) were put out to 12 vendors including neighbor input. We got only 4 responses. Joyce Sackleh reviewed an excel spread sheet with all the details. We ultimately signed a contract w/YW because of pricing for services rendered. However we've added penalty (\$\$) changes for non-conforming performance. Your Way accepted.

### **Treasurer's Report: Joyce Sackleh**

• **Banking** – We switched banking from Comerica to PNC. Thanked David Wynn for assisting with this transition.

• **2016 Financial Review** – see **Joyce's slides**,

Buell Doc & Path way repair/improvements. DEQ (Dept. of Environmental Quality) is hold-up and still unresolved. Seeking assistance from anyone with DEQ involvement.

Planting of Hydrangeas at Buell & Sandlewood entrances

Irrigation repairs at both entrances

Fallen tree removal – Plantation

Removal of dead / damaged Boxwood's at both entrances

Tree and stump removal at Racewood

• **2017 Financial Highlights**

Lighting repairs

Carryover Buell Dock, Buell Path, Buell Island & Sandlewood Island & curve

Signage – repaint Autumn Forest street signs; repainting entrance signs.

Other budget –

Social Committee – block party;

Website – 5yr renewal,

Sandlewood entrance sign LED lighting

Reserves – \$10K requirement

Reserve Gazebo maintenance  
Reserve for street maintenance. - \$4,500 even though OCRC owns the street replacement.

## **Committee Reports**

- *Communications task force* – Liz asked Sharon Barksdale to describe task force. Sharon explained the survey gathering received mixed feedback regarding email vs Facebook. Emilie Mecklenburg established our FB site. Encouraged everyone's involvement to get to know your neighbors. A couple of folks in audience did not know about FB site. Communication is still a challenge.

Lucy Sailor gave background and plan for neighborhood garage sale. Planned for 9am -4pm - June 22<sup>nd</sup>, 23, 24, 2017. Asked the Board for financial help with a Newspaper ad. \$2 per participant used in the past not well received. We will have signs at front entrances. Possible flyers in mail boxes. Sign-up sheet with noted participants w/addresses. Ask to post on FB for more exposure.

## **Elections**

- *3 positions eligible,*

Secretary – Tanja Kydd, not present so Liz gave brief background,  
Works from home, HR & CS experience, has BA in journalism.

Treasurer - TBD

- Sharon Barksdale
- Tanja Kydd
- Joyce Sackleh

Liz asked for nominations from the floor. None received. All 3 people above nominated.

## **Open Discussion**

7:45 PM – discussion items from the floor:

- Lost trees at island/s. Liz explained this is on the board's agenda. Was given from a business card from a homeowner w/tree repair.
- Asked about mulch being turned over. YW just adds mulch, no turnover. Mulch is being held back because we're getting new entrance landscape estimates.
- The Buell entrance, west side – For Sale sign – not ours. Belongs to property for sale on Commerce Road. We are still maintaining this area to keep good appearance.
- Explained that Snow plow damage to lawns, could be YW or Country Road plows. In YW contract to repair damage they caused.
- Curbs – damage / crumbling – part of OCRC road repair/ maintenance. Not top on their priority. We are saving a fund of our own to minimize further decay.
- One homeowner asked about mail boxes. Steve Apking responded: that will be re-visited. Still homeowners responsibility. All necessary details are on our web site.

## **Adjournment**

Liz thanked all who attended for their participation and support.  
Meeting adjourned at 7:54 PM

Respectively submitted by Steve Apking